

**PROVIDENCE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
Executive Committee – Executive Director Search  
SPECIAL MEETING: Thursday, February 28, 2013; 4:00 p.m.**

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**Facilities Management Building    40 Laurel Hill Avenue    Providence, RI 02909**

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**CALL TO ORDER**

Chairman Nicolas Retsinas called the meeting to order at 4:15 p.m.

**ROLL CALL**

**Present:**

Nicolas Retsinas  
Dolores Cascella  
Roger Giraud  
Hilary Silver

**Absent:**

Thomas Ryan

Four members were present constituting a quorum to conduct business.

**OLD BUSINESS**

None

**NEW BUSINESS**

- Executive Director Search

A general discussion was held concerning the search process. It was resolved that a deliberative process with an estimated time frame of 6 to 9 months would best serve the PHA. Interim Executive Director, Paul Tavares, shared with the committee the PHA procurements procedures and requirements along with sample RFPs and advertisements for search firms. There was a consensus That Mr. Tavares would prepare and perform an RFP.

**ADJOURNMENT**

There being no further business, Chairman Retsinas accepted a motion to adjourn from Commissioner Giraud, seconded by Commissioner Silver. Said motion passed with a unanimous voice vote.

The meeting adjourned at 4:42 p.m.

**Minutes Submitted and Approved By:**

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Paul J Tavares  
Interim Executive Director

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Nicolas Retsinas  
Chairman